



# TROOP 3

Lower Rec Center  
RV Lot  
SOP

# 2023

## 1. Contact Numbers:

- Troop 3 - John Ratliff, Scoutmaster (205) 886-9081\*\*; Kaysn Holliday, Assistant Scoutmaster (334) 300-2400; Audrey Patterson, Committee Chair (205) 331-9199. \*\*If no answer, try my wife (Amy)'s phone (205) 886-4901 or my son's (205) 864-7019.
- UA Gameday:
  - First call - Richard Byrne, Radio Channel 2, (205) 393-0530.
    - If an emergency, say "**RICHARD, RICHARD, RICHARD, EMERGENCY**"; provide your name and location; await a response.
    - For non-emergencies, say, "Richard, Richard, Richard, this is \_\_\_\_\_ at the Lower Rec Lot," and await a response. If no response after two minutes, try again.
  - Second call - Tommy Sexton, Radio Channel 2 (205) 792-7649. May answer radio calls for Richard Byrne if he's unavailable.
  - After midnight - Lisa Bortz, Radio Channel 2, (205) 910-5262.
  - All else fails - Cliff Homan (205) 695-3157; Donny Mimms (205) 331-9706; or Luke Lindsay (334) 216-4082.
- **UAPD - 205-348-5454.** If you punch the call button on any of the blue emergency posts, UAPD dispatch will respond immediately. This is actually faster than 911 on campus.

## 2. Rules & Procedures for Parking Vehicles

- Every RV must have a pass. They must present the pass upon entering the lot.
  - Verify that the tag and vehicle description match the pass; mark an "X" through the game block on their pass; return the pass to the driver.
- Collect tow passes for vehicles in tow or other additional vehicles entering with the party.
  - One vehicle per tow pass. They must have a tow pass to bring a vehicle into the lot - no exceptions.
  - If they leave the lot in the tow vehicle, return the pass to them. Collect it again upon their return.
- RVs must be parked in the spots reserved for them (see map). All patron equipment has to stay inside that spot.
- Fire lanes must remain open and passable at all times.
- Barricades and signs must be posted from 5 PM on Friday until 8 AM on Sunday. Move only to allow vehicles to enter and exit. Lot does not open until 6 PM on Friday.
  - The secondary entrance (the one closest to the Rec Center) must be open on Friday afternoons from 6 PM until 9 PM.

## 3. Attendance, Attire, and Conduct

- **Attendance:**
  - You must be on time always. Early is on time; on time is late. Arrive at least 15 minutes before the start of your shift. Be aware of when the games start and end as this may affect your ability to reach the lot ontime. Plan accordingly.
  - If you discover that you will have to miss your shift, **you must notify John Ratliff by 5:30 PM on Thursday** before the game.
    - Valid excuses for missing shift: death, imminent death, acute illness of self or immediate family; or an unavoidable work conflict that is beyond your control and unplanned.
    - Even in these cases, you must notify John Ratliff or one of the other Troop 3 leaders listed above at least 30 minutes prior to the start of your shift.

- *Do not leave your post until your relief shift has arrived.* If the next shift hasn't arrived at 10 minutes past, call John Ratliff or one of the other Troop 3 leaders listed above.
  - Failure to comply with these requirements may end your ability to participate in Troop 3 activities.
- **Attire:**
    - Every person working the lot must wear either a safety yellow Troop 3 parking shirt or a reflective vest (provided).
      - Reflective vests must be worn after dark, regardless of what shirt you're wearing.
    - You must dress appropriately.
      - At no time while present will you wear clothing items supporting teams or organizations other than The University of Alabama or the Boy Scouts of America.
      - Your attire must be professional, yet functional. Absolutely no alcohol, tobacco, drugs, or unprofessional references.
      - Richard would like for you to tuck your shirt.
  - **Conduct:**
    - **You may not accept money from anyone for anything while working this lot** - not even a tip or gift from a well-meaning fan. If you do accept money, you will be banned from working parking lots and likely expelled from the Troop/Pack. The ONLY way someone buys a parking spot on the UA campus is through UA.
    - The Scout Oath and Law apply: we are trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean, and reverent.
    - Be nice to everyone, even if they are rude to you. If you need help, call Richard on the radio or UAPD (205) 348-5454.
    - Remember - you are being watched, both in person and by surveillance cameras.
      - UA is a non-smoking campus, even outside. Don't let folks see you smoking, especially not while wearing your shirt or vest.
      - Mind the boys' behavior: no playing in the lot; hanging from trees; sleeping near the gate; throwing footballs or other objects near fans or vehicles; or engaging in any other activity that reflects poorly on Troop 3 or UA or may cause property damage.
      - This is work and the boys are expected to work. They need to be making regular safety patrols once the RVs are parked and set up. Make sure they have one of the Troop radios connecting them to an adult with a Gameday radio.

# Contact Richard 2023

Richard suggests that you have this sheet with you on Gameday.

**Richard Byrne – Parking Officiando Extraordinaire.**

**Richard’s Cell # 205-393-0530**

**Richard’s e-mail: byrner204@gmail.com**

Gameday Radio: **Channel 2** – if Richard doesn’t respond immediately, then:

1. Try again immediately, if no answer, proceed to #2.
2. Wait 2 minutes and try again.

Often, if Richard does not answer, Donny Mims will answer, and someone will get back to you in a priority order.

*\* If Richard says “wait one” then he will get back with you when he can, in a priority order.*

\* If you have an emergency, then say **“EMERGENCY, EMERGENCY, EMERGENCY.”**

\* If your radio call has a high priority and needs my immediate attention the say **“PRIORITY, PRIORITY, PRIORITY.”**

If Richard does not answer the radio or his cell phone, one of these might answer for him: Donny Mims, Tommy Sexton, Clif Homan, or Luke Lindsay.

- Tommy Sexton – 205-792-7649
- Donny Mimms – 205-331-9706
- Clif Homan – 205-695-3157
- Luke Lindsey – 334-216-4082

Public Parking Lots Radio (Lots A, B, C, G, Bryce Grass, and assorted other Grass Lots): **Channel 5**

- Cary Shuttlesworth – 205-936-1431
- Dustin Castleberry – 205-572-1489

**Night Security can call Lisa Bortz Radio Channel 2 (205-876-5409), especially after Richard leaves campus.**

***UA Police – 205-348-5454 Put this number in your phone NOW-or better yet – Memorize it. If you need Law Enforcement, call UAPD, then call Richard.***

**Medical Emergency** – Call 911 for any serious medical emergencies. Call Richard on the radio after making a 911 call to inform him of the nature of the emergency. Be ready to give the 911 dispatcher your location (street address or relation to intersection...911 operators have no idea where the Lower Rec RV Lot is) and details of the nature of the emergency. If you are trained in First Aide, be ready to act and give First Aide.

**Do Not Text Richard on Gameday Weekend** – Richard do not text and drive and Richard am too busy to respond anyway to a TEXT MESSAGE – So DO NOT TEXT Richard, CALL HIM. If Richard does not answer, call one of his staff from the above list.

“STAND BY ONE” means **Richard will get back with you in one or more minutes.**

## HOW TO MAKE A RADIO CALL:

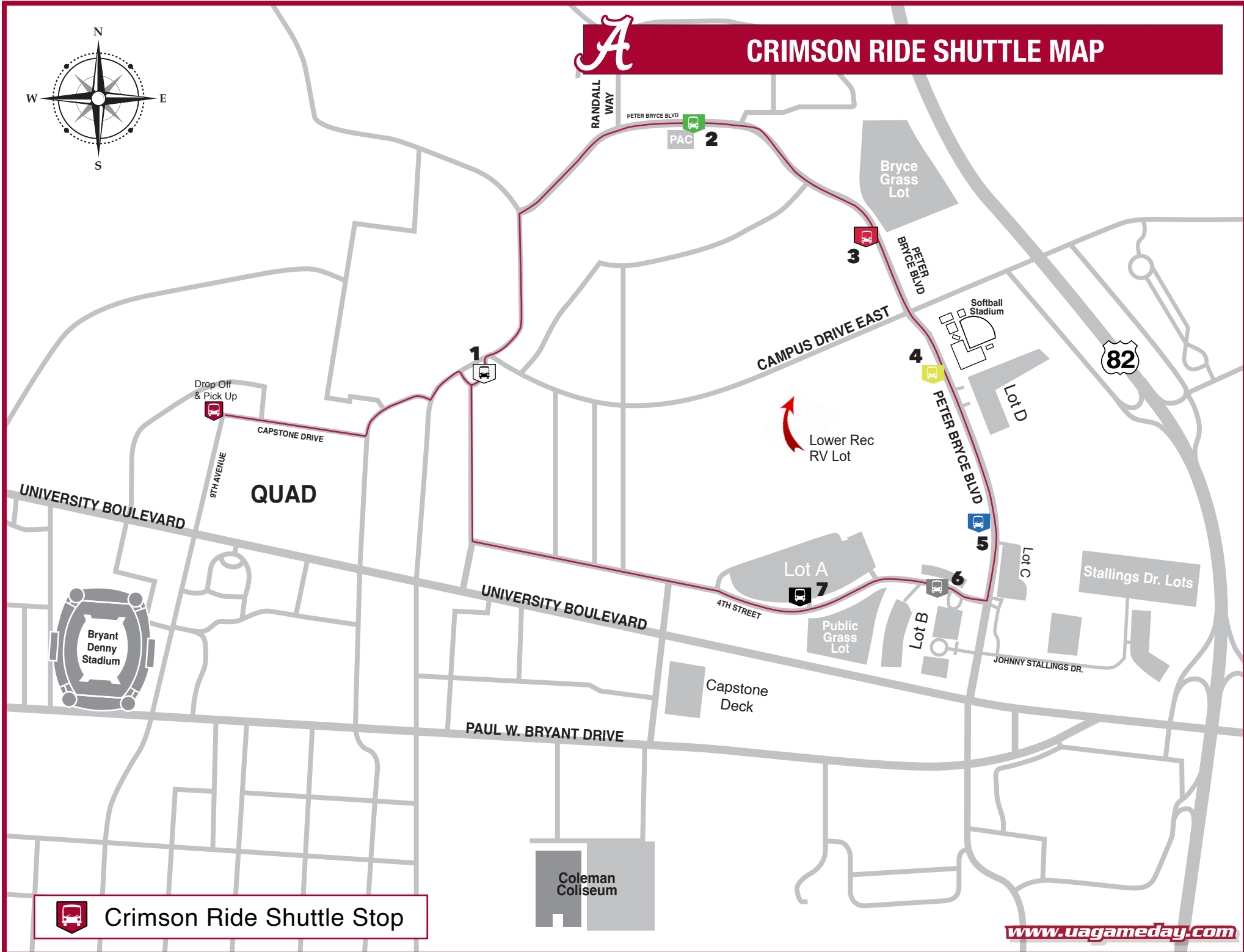
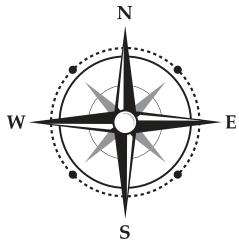
- Hold the radio about 2 inches from your mouth.
- Depress the mic button on the left side of the radio and wait about ONE MISSISSPPI (one second).
- Speak slowly into the radio and say:
  - **Richard, Richard, Richard, this is \_\_\_\_\_ at the Lower Rec RV Lot, Over.**
  - Wait for Richard's response.
- State your message after Richard responds to you.

Listen to experienced people and learn how to properly use the radio.

Listen to all radio traffic, especially if someone ask a question, because you might want the answer to that question later in the day.



# CRIMSON RIDE SHUTTLE MAP



Crimson Ride Shuttle Stop

Lower Rec RV Lot



Nearest Storm Shelter

